



EAGLE/GOLD SCOUT PROJECT PACKET

www.howardcountymd.gov/Departments/Recreation-and-Parks/MM-Volunteering

Eagle/Gold Scout Project Overview

VOLUNTEER INFORMATION SHEET

Dear Interested Eagle Scout Candidate:

Thank you for your recent inquiry regarding our Howard County Department of Recreation & Parks Volunteer Program for the completion of your Eagle Scout Project.

Howard County Department of Recreation & Parks receives numerous requests annually for Scout volunteer projects. The following Scout Project Guidelines have been established to assist a Scout Candidate interested in obtaining a volunteer project in collaboration with Howard County Department of Recreation & Parks.

REQUIREMENTS

1. The Eagle/Gold Scout Candidate has allowed a minimum of four (4) months to the project completion deadline. (The Howard County Department of Recreation & Parks does not accept projects with "emergency" deadlines.)
2. The Eagle/Gold Scout Candidate is prepared to make all contacts and communications required to successfully complete the project with limited parental or adult involvement. Parents or adult troop leaders are welcome and encouraged to accompany the Scout during all meetings with the appropriate Park Supervisor. However, if at any time the Park Supervisor observes that the project is being run by adults, the Park Supervisor will not "sign off" on the project.
3. The Eagle/Gold Scout Candidate is prepared to present themselves in a professional manner in his/her communications (phone calls, meeting, emails, etc.) with the Department.
4. The project chosen (or of interest) is of a scope and level that can be accomplished by the Eagle/Gold Scout Candidate and their crew. (Complicated projects that require too much adult participation or that have safety issues will be denied.)
5. If the Eagle/Gold Scout Candidate is willing and able to comply with the Department's requirements, they may proceed to the application process below.

APPLICATION PROCESS

1. Email or mail a project proposal letter to:
sberry@howardcountymd.gov or
Attn: Volunteer Manager, 7120 Oakland Mills Road,
Columbia, MD 21046
2. If a Scout Project opportunity is available, the candidate will be contacted via email to schedule an interview to further discuss the project idea.

Note: Scout Project Opportunities are limited and must be approved by Department Heads; If your project idea is not accepted there may be other project ideas available.

Groups will be required to register individually; each scout/volunteer must create his/her own volunteer profile.

QUESTIONS:

Contact Shawnte Berry, Volunteer Manager
410-313-4624
sberry@howardcountymd.gov



**"Don't wait for extraordinary opportunities. Seize common occasions and make them great."
- Orison S. Marden**

Eagle/Gold Scout Project Proposal Guide Sheet

VOLUNTEER INFORMATION SHEET

Thank you for your willingness to volunteer your time to Howard County Recreation & Parks. For us to fulfill the needs of your project and our own, we ask you to consider the following questions when developing your project proposal to submit to Howard County.

Keep in mind, we do not supply Scout projects, we support them!

1). Describe the project in detail.

Refer to the Scout Leadership Service Project Workbook for guidance. In the proposal, please:

- a). List the benefits of the project.
- b). Explain the need for your project.
- c). Explain the level of commitment you expect from the Department of Recreation & Parks.
- d). Detail the methods to be used. Please include any structure schematics you plan on using (i.e. nest box plans, or drawing of type of bench, etc.)
- e). Prepare a time schedule. List in detail anticipated phases of the project, dates of when you expect to have project finished, work days planned, supplies ordered, etc.
- f). List the number of people to be involved in the project.
- g). Identify costs of implementing the project and sources of funding.
- h). Explain any safety hazards you might face completing the project and how you will ensure the safety of those assisting you with the project.
- i). Site any references you may have consulted to help you formulate your project.
- j). Include the name, address and phone number (e-mail) of the Scout Candidate & Parents, Unit Committee Member, Scout Master Coach/Advisor, Council or District Advancement Committee Member.

2). Please send completed proposal to:

Howard County Dept. of Recreation & Parks
7120 Oakland Mills Road
Columbia, Maryland 21046
Attn: Shawnté Berry, Volunteer & Special Projects Manager
Or email at sberry@howardcountymd.gov.

QUESTIONS:

Contact Shawnte Berry, Volunteer Manager at 410-313-4624 or sberry@howardcountymd.gov.

